

4 STEPS TO BECOMING A MY PLACE CT PARTNER

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Step #1 Register

Enter information about you/your organization on www.MyPlaceCT.org/BecomeAPartner. My Place CT will contact you and answer your questions, and then provide authorization and access to Partner training.



Only trained staff can provide assistance for the My Place CT website as a My Place CT Partner. Organizations are encouraged to have several trained staff.

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Step #2 Take Online Partner Courses

Take at your own pace, in any order:

- **Basics of Person-Centeredness:** Learn the principles that focus on what people want to achieve now and in the future.
- **How to use the Pre-Screen:** Help people use the Pre-Screen tool to determine potential eligibility for state services.
- **How to use MyPlaceCT.org:** Develop the skills to help people navigate the My Place CT website.

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Step #3 Pass the Course Assessments

You must pass a quiz for each course to qualify as a My Place CT Partner.



If you know the material, skip the course and take the quiz.

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Step #4 Sign & Return the Partner Agreement

You will receive a Partner Agreement via email. This confirms that your organization has made a commitment to serve your community as a My Place CT Partner. Once it is signed by the Department of Social Services (DSS), you're an official My Place CT Partner and will be listed on the My Place CT website.



Set up a schedule to serve your community as part of the My Place CT Partner program that works for you.

